



CLUB OFFICIAL GUIDE

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A Administration Procedures & Protocols		
	Subject	Notes
A1	Penalty Issuing Process	<ol style="list-style-type: none"> 1. Penalty issued via email to Club Chairman & Secretary. 2. If penalty not paid within seven days a reminder will be issued. 3. If payment or action is still not forthcoming after a further seven days clubs will be required to attend a panel hearing and be liable for all expenses.
A2	Administration Penalty Appeal Process	<ol style="list-style-type: none"> 1. All clubs are entitled to appeal against any admin penalty imposed. 2. Contact the League Disciplinary Officer (administration@yplncricket.co.uk) with written reasons why you wish to appeal. 3. A standard non-refundable administration charge is mandatory to cover venue and panel members travel etc. 4. Standard charges are £100 per hearing except in the case of any safeguarding hearing where the charge will be £150 as increased specialist panel members may be required, and up to £250 where time consuming investigations are required. 5. Tariffs are not exhaustive. Panels may increase or add additional penalties. This may include suspending a club, requesting a club applies for re-election to the league, and deduction of league points. This is not exhaustive. 6. Appellants may also be liable to further expenses where the league require specialist and professional advice.
A3	Merit Table	All financial penalties carry a merit table deduction of 1 point per £1 levied.
A4	Non-payment of Admin Penalty	<p>Where a financial Penalty has been imposed but remains unpaid within the timescale prescribed, the Club, Player or Participant shall be subject to a panel hearing. This may lead to a full disciplinary hearing. Penalties are per transgression.</p> <p>Non-Compliance - Admin Panel to decide on Penalty. Merit table points deducted at 1pt per £1</p>
A5	Termination of Membership – ECB Premier Division	<p>The YCPLMB will have the right to terminate the membership of club from the ECB Premier Division where, in their opinion, the general conduct and administration of the club concerned is unsatisfactory or where the club has brought the League into serious disrepute, or the club has failed to meet the League’s mandatory ground and facilities or Clubmark criteria.</p> <p>Fourteen days’ notice of any such proceedings must be provided to the secretary of the club concerned, which will have the right of appeal to the YPLMB within this period.</p> <p>Management Rule 3.2</p>
A6	ECB Premier Division Resignation	<p>teams wishing to resign from the ECB Premier League should give notice in writing to the secretary by 30th June and must fulfil all fixtures and financial obligations for the following season.</p> <p>Failure to comply with this requirement will render the club to a £1000 penalty. This requirement does not apply to teams being relegated. Management Rule 3.7</p> <p>Non-Compliance - £1000 penalty</p>
A7	Expulsion from and re-admission to the League	<p>The Management Board will have the power to seek the expulsion of any club whom they consider to be guilty of a serious breach of the League Rules or the League Disciplinary Rules. In such a situation an Extraordinary General Meeting will be convened at which clubs will consider the Management Board’s recommendation and the club’s defence and reach a conclusive decision by a majority vote which will be final and binding on all parties. A club which is expelled from the League under such circumstances will not be permitted to re-apply for re-admission to the League for a period of seven years. In order for the re-admission of a former club to be considered, the Management Board must be fully satisfied that the club will enhance the League and that all chances of a repetition of the</p>

		original transgressions or shortcomings have been eliminated. Any such club will remain on probation for the same number of years that it has been absent from the League. Management Rule 17.1
A8	Re-admission to the League	Any club or team that fails to be re-elected due to inadequate ground or facilities marks will only be eligible to apply for re-admission when such inadequacies have been suitably rectified. Any team that fails to be re-elected due to being placed in the bottom two in the lowest Division may apply for re-admission at the following Annual General Meeting and, if elected, will regain admission providing there is no infringement of Yorkshire Cricket Board Rules relating to 'Transfer of Clubs'. Any club or team which is excluded from the League under Rule 7.4 may apply for re-admission at the following AGM at which time its application will be treated, on merit, as a 'new applicant'. Management Rule 17.2
A9	Freedom to Negotiate	Any club or team that fails to be re-elected at an Annual General Meeting will be free to negotiate with any other league and accept immediate membership, providing it has fulfilled all financial and disciplinary commitments to the League. Management Rule 17.3
A10	Feeder League Team Allocation	The Management Board will allocate new teams to an appropriate Division one year in advance and promotion and relegation within the lower Divisions will be adjusted accordingly. Management Rule 3.5
A11	Rule Changes	Any club may propose changes to League Rules or playing conditions, but proposals for changes to playing conditions for the ECB Premier Division can only come from current ECB Premier Division clubs. Any club wishing to submit proposals for the Annual General Meeting should submit them to the secretary by 30th September each year. The Management Board will be empowered to make changes to rules covering the administration of the League. Management Rule 4.3

B Miscellaneous			
	Subject	Applicable To	Notes
B1	Promotion & Relegation	All Divisions	The process is explained in Management Rule 10. Clubs should be aware that in some seasons this may alter due to teams dropping out or new teams entering the league. Please check with the League Secretary if unsure.
B2	Representative Match Hosting	All Clubs	Clubs who host League Representative Matches or Cup Finals must ensure that a CSO is in attendance for the duration of the match. Management Rule 11.4
B3	Live Streaming of matches	All Clubs	Clubs who wish to Photograph, Live Stream or Record matches (or parts of matches) must follow the guidance given in the document 'ECB Live Streaming Guidance'. Management Rule 20.1

C Finance & Administration			
	Subject	Time Scale	Notes
C1	League Fees	To be paid by 30th November	The League will issue invoices to clubs, but ultimately it is the individual club's responsibility to ensure that fees are paid on time even if an invoice is not received. Clubs should not use the lack of an invoice as a reason not to pay. Non-Compliance - £25 Fixed Penalty per offence
C2	YCB Affiliation Fees	Payment prior to pre-season meeting	The League will issue invoices to clubs, but ultimately it is the individual club's responsibility to ensure that fees are paid on time. Clubs should not use the lack of an invoice as a reason not to pay. Clubs are advised by the YCB how much is due. The league only collects the affiliation fees on behalf of the YCB. They are not part of our league fee structure. Non-Compliance - £25 Fixed Penalty per offence
C3	Cricket Balls	Payment prior to pre-season meeting	The League will issue invoices to clubs, but ultimately it is the individual club's responsibility to ensure that purchases are paid for on time. Clubs should not use the lack of an invoice as a reason not to pay. Every team must purchase a minimum of six cricket balls. Non-Compliance - £25 Fixed Penalty per offence Once the season has started additional cricket balls are available via assistant@yplncricket.co.uk
C4	Annual Dinner	Clubs will be notified in advance.	On occasion the Annual Dinner may not take place, in which case the rules below become void for the respective year only. All member clubs are required to purchase a minimum of two tickets for the Annual Dinner and Presentation Evening, which will be invoiced at the same time as YCB Affiliation Fees. Management Rule 19.1 All clubs are required to return [when there is an annual dinner being held] the annual dinner booking form to the Dinner Secretary even if it is a 'nil' return. Management Rule 19.2 Non-Compliance - £25 Fixed Penalty per offence
C5	Returning Trophies	Must be returned by 10th August	Any club or individual winning a League trophy is responsible for its safekeeping and will be required to compensate for any loss or damage. Management Rule 12.3 Where a trophy is returned without being properly engraved, the Management Board will make a charge of £25 to cover cost of engraving and associated costs. Management Rule 12.2 Non-Compliance - £25 Fixed Penalty
C6	Club Details	Ongoing	All clubs must keep fully up to date on an ongoing basis the contact details of all Officers, Captains, and general club details on play-cricket. Management Rule 3.8. The league has no access to individual club play-cricket accounts to be able to make changes. Non-Compliance – Warning for 1 st transgression. £25 fixed penalty for 2 nd & subsequent transgressions per offence.

D Match Day Protocols			
	Subject	Applicable To	Notes
D1	Start of Play & match Timings	All Divisions	<p>Unless ground or weather conditions do not permit, matches will commence at 12.00pm in the ECB Premier, Championship and First Divisions and 1.00pm in the Second Division and below, unless otherwise agreed by both clubs without involving the Management Board. The Fixture Secretary must be informed by e-mail of any change in the start time by the home club once agreement has been reached. Playing Conditions Rule 6.1</p> <p>No match will start at 4.29pm or later, unless tea has been taken, in which case 4.44pm or later (4.14pm and 4.29pm for Second Division and below). Playing Conditions Rule 6.2</p> <p>Umpires are required to ensure that matches commence promptly. Playing Conditions Rule 6.3</p> <p>Non-Compliance - Admin Panel to adjudicate on Penalty</p>
D2	Number of Overs	All Divisions	<p>The normal duration of play will be 50 overs (45 overs in Second Division and below) per team, unless reduced due to ground or weather conditions – see rule 10 below. Any unused overs in the first innings will not be carried forward into the second innings. Playing Conditions Rule 7.1</p> <p>Non-Compliance - Admin Panel to adjudicate on Penalty</p>
D3	Result	All Divisions	<p>In order to achieve a result, both teams must have had the opportunity of batting for a minimum of 20 overs. Playing Conditions Rule 7.2</p> <p>Non-Compliance - Admin Panel to adjudicate on Penalty</p>
D4	Match Day Practice	ECB Premier Division	<p>No practice will be allowed on the playing area in the 5 minutes before the scheduled time of start and the five minutes before the resumption of play after any interval. Playing Conditions Rule 13.1</p> <p>Other than at these times, practice will be allowed on the playing area on the day of the match whilst play is not in progress, except on the strip being used for the match and the two strips to either side of it. Playing Conditions Rule 13.2</p> <p>The home team should designate an area on the outfield where the opposition can practice and provide a cut strip on the square (ECB Premier Division only), unless ground and weather conditions preclude. Playing Conditions Rule 13.3</p> <p>Whilst play is in progress, there will be no practice on the playing area, except that a new bowler will be allowed a maximum of two practice deliveries on the outfield before bowling. Playing Conditions Rule 13.4</p> <p>Non-Compliance - Admin Panel to adjudicate on Penalty</p>
D5	Tea Interval	All Clubs	<p>A tea interval of 30 minutes will be taken between innings unless tea is taken during a stoppage due to ground or weather conditions. If the tea interval is not taken between innings, 15 minutes of playing time will be saved and a further interval of 15 minutes will be taken between innings. D6 One drinks interval will normally be taken in each innings; this may be dispensed with or added to only by agreement of both captains. Playing Conditions Rule 8.1</p> <p>Umpires are required to ensure that a tea interval of 30 minutes is strictly enforced. Playing Conditions Rule 8.2</p> <p>Non-Compliance - Admin Panel to adjudicate on Penalty</p>
D6	Match Teas	ECB Premier Division &	<p>The home team will provide at no cost 13 teas for the visiting side plus two for the umpires.</p>

		relevant Cup Competitions	One drinks interval shall be taken in each innings; this may be dispensed with or added to only by agreement of both captains. Penalties for clubs not supplying teas will be adjudicated by a panel. Playing Conditions Rule 9.2 Non-Compliance - Admin Panel to adjudicate on Penalty
D7	Match Teas	Championship & below plus relevant cup competitions	Host clubs are required to provide adequate teas for two full teams plus umpires [free of charge] and scorers at a maximum charge to be set by the League each season [2022 - £50]. Penalties for clubs not supplying teas will be adjudicated by a panel. Playing Conditions Rule 9.3 Non-Compliance - Admin Panel to adjudicate on Penalty
D8	Dress Code	League Matches	No player will be allowed to take part in a league match unless their clothing is of a predominantly white appearance. Umpires are required to enforce this rule and report any breach of the rule to the secretary. Playing Conditions Rule 16.1 All umpires (including club umpires & players standing in), when on the field, must wear a white umpire jacket or white shirt and dark coloured trousers. Playing Conditions Rule 16.2 Non-Compliance - Admin Panel to adjudicate on Penalty
D9	Covering of Pitches	All Clubs	Pitches, including bowlers' run-ups and adjacent pitches, should, wherever possible, be fully covered when there is a likelihood of rain during the week before a match, and should, wherever possible, be covered during the match whenever there is a stoppage due to rain. Playing Conditions Rule 14.3 Non-Compliance - Admin Panel to adjudicate on Penalty
D10	Covering of Pitches	ECB Premier, Championship, & D1 (s)	All clubs with teams in the ECB Premier, Championship and First Divisions must have adequate covers. The covers must be capable of covering the whole of the pitch and should cover a minimum of 81' x 15' (24.69m x 4.57m). Penalties Per Transgression will be adjudicated by a panel. Playing Conditions Rule 14.1 Non-Compliance - Admin Panel to adjudicate on Penalty
D11	Covers Registration	Division 2 & Below	Clubs with teams below the First Divisions must inform the League if they do not have or do not intend to use covers during matches. Playing Conditions Rule 14.2 Non-Compliance - £25 Fixed Penalty per offence
D12	Submission Of Match Day Results	All League Competitions	The method of communicating match day results is via Play-Cricket. It is the responsibility of the home team to ensure that results are submitted by 9.30 pm on the day of the match. Non-Compliance – Warning for 1 st transgression. £25 fixed penalty for 2 nd & subsequent transgressions per offence
D13	Submission Of Match Day Results	All Cup Competitions	The method of communicating match day results is via Play-Cricket. It is the responsibility of the winning team to ensure that results are submitted by 9.30 pm on the day of the match. Non-Compliance – Warning for 1 st transgression. £25 fixed penalty for 2 nd & subsequent transgressions per offence.
D14	Submission of Scorecards	ECB Premier Division	The Home teams must upload a fully completed and correct scorecard onto Play-Cricket by 9.30pm on the day of the match. Non-Compliance – Warning for 1 st transgression. £25 fixed penalty for 2 nd & subsequent transgressions per offence.
D15	Submission of Scorecards	Viking Cup & ECB T20	Winning teams must upload a fully completed and correct scorecard onto Play-Cricket by 9.30pm on the day of the match.

		Competitions	Non-Compliance – Warning for 1 st transgression. £25 fixed penalty for 2 nd & subsequent transgressions per offence.
D16	Submission of Scorecards	Championship Division and & below	Home teams must upload a fully completed and correct scorecard onto Play-Cricket by 10.00pm on the Monday following the match. Non-Compliance – Warning for 1 st transgression. £25 fixed penalty for 2 nd & subsequent transgressions per offence.
D17	Submission of Scorecards	All other Cup Competitions	Winning teams must upload a fully completed and correct scorecard onto Play-Cricket by 10.00pm on the Thursday following the match. Non-Compliance – Warning for 1 st transgression. £25 fixed penalty for 2 nd & subsequent transgressions per offence.
D18	Reports From Captains	ECB Premier Division & Viking Cup	Home Captain is required to submit a mark for both umpires. Marks must be submitted via Who's the Umpire by midnight on the Thursday following the match. Away Captain is required to submit a mark for both umpires and the opposition's ground. Marks must be submitted via Who's the Umpire by midnight on the Monday following the match. Non-Compliance – Warning for 1 st transgression. £25 fixed penalty for 2 nd & subsequent transgressions per offence.
D19	Reports From Captains	Championship & 1st Divisions covered by the Umpires Panel	Home Captain is required to submit a mark for both umpires. Marks must be submitted via Play-Cricket by midnight on the Thursday following the match. Away Captain is required to submit a mark for both umpires and the opposition's ground. Marks must be submitted via Play-Cricket by midnight on the Monday following the match. Non-Compliance – Warning for 1 st transgression. £25 fixed penalty for 2 nd & subsequent transgressions per offence.
D20	Reports From Captains	Divisions not covered by the Umpires Panel	Away Captain is required to submit a mark for the opposition's ground. Marks must be submitted via Play-Cricket by midnight on the Thursday following the match. Non-Compliance – Warning for 1 st transgression. £25 fixed penalty for 2 nd & subsequent transgressions per offence

E Fixtures & Cancellations			
	Subject	Applicable To	Notes
E1	Switching Grounds	All Clubs	In exceptional circumstances, matches may be played on a ground other than that specified in the fixture list. The alternative ground and facilities must fulfil the criteria set down by the Management Board and the club wishing to re-locate a fixture must obtain permission, at least 7 days in advance, from the secretary or deputy. No venue switch may be implemented without prior approval. The re-location of a match solely due to unfitness of grounds will not normally be permissible. Management Rule 9.2 Non-Compliance - Admin Panel to adjudicate on Penalty
E2	Re-scheduling Fixtures	ECB Premier, Championship & Division 1 (s)	In the Premier, Championship, and First Divisions, matches may only be re-scheduled in exceptional circumstances such as involvement in a national competition or ground unavailability due to a commitment to a county match, only after agreement has been reached with the Fixture Secretary. Management Rule 9.3 Non-Compliance - Admin Panel to adjudicate on Penalty
E3	Re-scheduling Fixtures	D2 & below	In the Second Division and below matches may be re-scheduled only after agreement has been reached with the Fixture Secretary. Management Rule 9.3 Non-Compliance - Admin Panel to adjudicate on Penalty
E4	Fixture Checking	All Clubs	Clubs must check all fixtures for anomalies when they are issued. Any issues detected must be reported to the Fixture Secretary within 14 days of the date of issue, at the latest. Issues found after this date will have to be resolved by the club(s) concerned. Management Rule 9.4 Non-Compliance - Admin Panel to adjudicate on Penalty
E5	Failure to fulfil or complete a Fixture	All Divisions & Cup Ties	In the event of a fixture not being fulfilled or completed for reasons other than weather related clubs will be required to submit a written explanation which may result in a panel hearing. Opposition clubs may submit reasonable compensation claims not exceeding £250 over and above the standard compensation scheme which will be decided at the next administration panel hearing. Making a Claim: Claimants should contact the opposition directly, with League involvement only be when there is an issue. If the home team concedes, the away team can claim £50 per League match or £50 per Cup tie. Applicable only if the match is conceded after 6pm on the previous day.
E6	Cancelling Matches	All Clubs	No club may cancel a fixture because of non-availability of players without first cancelling a fixture of a less senior team. Playing Conditions 2.3 Any club cancelling a fixture for reasons other than ground or weather conditions will be deemed to have conceded the match and must take the following action: Playing Conditions 2.4 Personal contact must be made with the person listed as the opponents' cancellation contact and acknowledgement of the

			<p>cancellation obtained. (Note – The leaving of a message on an answerphone or by text message, fax or e-mail is not acceptable). In Divisions where neutral umpires operate, the two appointed umpires and the Umpires Appointment’s Secretary must be personally informed of the cancellation and their acknowledgements obtained. The Secretary or Deputy must be advised of the concession, and the reason, at the earliest opportunity.</p> <p>Non-Compliance - Admin Panel to adjudicate on Penalty</p>
E7	Unfit Grounds	All Clubs	<p>Home clubs must take all possible steps to ensure that matches take place in accordance with guidance prepared in association with the Institute of Groundsmen. However, if, taking into account the ground conditions and weather forecast, the home team believes that cancellation is advisable before 9.00am (10.00am for Second Division and below) on the day of the match, they may do so only with the agreement of the visiting team and must notify any appointed umpires. The visiting team may insist that the match is not cancelled in advance and insist on travelling, but should they do so and there is subsequently no play, they will be liable for match expenses (i.e. umpires’ fees and teas). This liability will not apply where, in the opinion of the umpires, the pitch, surrounding areas and run-ups had not been adequately covered, and the home team will then be liable for all expenses. If the match is not cancelled before 9.00am (10.00am for Second Division and below) it should not be cancelled until the visitors and umpires are on the ground. Playing Conditions 2.2</p> <p>Non-Compliance - Admin Panel to adjudicate on Penalty</p>

F Player Registrations			
	Subject	Applicable To	Notes
F1	Un-registered Players	ECB Premier Division (+ relevant Cup ties)	It is expected that teams playing in an ECB Premier Division should have all players registered prior to the start of a game. Loan players are not allowed in this division. Non-Compliance - £100 Fixed Penalty per offence
F2	Un-registered Players	Championship & below including relevant Cup ties	All players (including loan players) must be correctly registered online via the League play-cricket website. The League will accept the registration of players after a match has been played only if the player has never played for another club (typically the player would be a last-minute replacement). This must be completed within 48 hours. The onus and responsibility for ensuring that all players are fully eligible rests totally with each individual club. Non-Compliance - £25 Fixed Penalty per offence
F3	Ineligible player	All Divisions	The League may impose reduced penalties where the club successfully proves that a genuine error has occurred. Non-Compliance - £25 Fixed Penalty per offence. Any team found to be playing an ineligible player shall be deducted all points gained in all the games played by the said player, with the match(es) being awarded to the opposition as a 10-point win. Expulsion if Cup tie.
F4	Ineligible non-England qualified player	All Divisions	Any player adjudged by the ECB, UK Visas & Immigration, the Home Office, or other official body to be on an incorrect visa or in the UK illegally will be deemed to be ineligible. League points will be deducted for the current season unless official notification is received after 1st November, in which case the league points will be deducted from the following season. In the event of an investigation there will be administration charges of £250 which reflects the amount of work in time hours, and professional advice the league may have to take. Non-Compliance - £25 Fixed Penalty per offence per match. Further penalties will be decided by an administration panel.
F5	Team Strengthening	All Divisions	No club shall strengthen its second, or lower, team, at any stage in the season, with a regular first team player without just reason. Clubs should seek this approval whenever any doubt exists. This penalty will apply per match, and not per player, and is regardless of the result. Non-Compliance - £50 Fixed Penalty, 10 League points Deduction.

G Safeguarding			
	Subject	Applicable To	Notes
G1	ECB Policy	All Clubs	Clubs must comply with the ECB Child Protection Policy requirements relating to junior players. Management Rule 11.1 It is a club's responsibility to ensure that ECB Safeguarding policies are always adhered to. Non-Compliance - Admin Panel to adjudicate on Penalty
G2	Appointing A Safeguarding Officer	All Clubs	Each club is required to appoint an approved Club safeguarding Officer (CSO) who is fully compliant with current ECB requirements, including current DBS clearance, and will ensure that the ECB's requirements are met within the club. Details of CSOs must be kept up to date on the club's Play-Cricket site. Management Rule 11.2 Non-Compliance - Admin Panel to adjudicate on Penalty
G3	Notification of Club Safeguarding Officer	All Clubs	All Clubs must ensure that the details of their CSO(s) are kept up to date on play-cricket. This includes ensuring that the CSO(s) are fully compliant with current ECB requirements. Non-Compliance - £50 Fixed penalty
G4	DBS Checks	All Clubs	All Captains, umpires, and scorers participating on a regular basis must be DBS checked prior to the start of the season, or when appointed. It is a club's responsibility to ensure that all relevant personnel are fully compliant. Non-Compliance - Admin Panel to adjudicate on Penalty
G5	Safeguarding Declaration	All Clubs	All clubs must complete an annual declaration, which must be returned to the relevant league official by the date stipulated on the form. Non-Compliance - £25 Fixed penalty

H General Conduct			
	Subject	Applicable To	Notes
H1	Player Or Club General Conduct	All Clubs, Players, and Officials	All referrals must be sent directly and only to the League Disciplinary Officer. (administration@yplncricket.co.uk)
H2	General Conduct Regulations	All Clubs	All clubs must submit a copy of their individual club Disciplinary Rules to the League Disciplinary Officer following a referral. This should happen automatically without officials requesting a copy. Non-Compliance - £25 Fixed penalty
H3	League Action	All Clubs	The Management Board will be empowered to adjudicate on any alleged infringement of the League Rules and to inflict penalties in accordance with the Schedule of Administrative and Other Penalties. Such action will be in accordance with the operative procedures, including a 'Right of Appeal'. Management Rule 21.1 The Management Board will be empowered to deal with any matter not determined by the League Rules and to take appropriate action, including the imposition of penalties. Management Rule 21.2

I Grounds & Facilities			
	Subject	Applicable To	Notes
11	Minimum Standard Requirements	All Clubs	The Management Board will consider the position of those clubs which fail to meet the minimum required standards in respect of Facilities, Ground Marks, Disciplinary Record and Administrative standards and will notify any club of the requirement to seek re-election no later than 30th September. Such clubs will be required to submit a written application no later than 7th October which will contain a 'Plan of Action' designed at addressing the failure leading to the re-election situation. Failure to apply within the fixed time scale will be interpreted as resignation from the League by default. Management Rule 3.3 The League will be empowered to require any club/team to seek re-election if such club/team is considered to be unable to function at the appropriate level, and to make an appropriate recommendation to the AGM. In arriving at its recommendation, the Management Board will consider every aspect of the club/team's performance in relation to grounds and facilities, administration, discipline, playing strength, sustainability, and any other relevant aspect. Management Rule 7.4
12	Ground Inspections	All Clubs	A Ground Inspection Team will visit all grounds whom the Grounds & Facilities Committee feel have dropped below the required criteria and will be empowered to suspend grounds which are considered to be unfit. Management Rule 16.1 During the course of the season further inspections will be made if clubs have received adverse ground marks or unfavourable reports. Clubs will be charged travel expenses for such extra visits. Management Rule 16.2 The Grounds & Facilities Chairman will inform the club concerned of any recommendations for improvement and a report will be received from the club within one month regarding the carrying out of such recommendations. If such recommendations are not carried out, the matter will be referred to the AGM for its decision. Management Rule 16.3
13	Facility Assessments	All Clubs	Enables clubs to inform the Facilities Chairman of any changes to facilities that may affect merit table marking. No penalty for non-compliance, but clubs may not receive their correct merit table marks
14	Boundaries		All boundaries must be clearly defined by a continuous white line or an adequate alternative at ground level. Playing Conditions 3.2 Non-Compliance - Admin Panel to adjudicate on Penalty
15	Creases		Creases must be fully remarked between innings. Playing Conditions 3.3 Non-Compliance - Admin Panel to adjudicate on Penalty
16	Sightscreens		Suitable sightscreens must be provided at both ends of the ground. Where a sight screen is located within the field of play a rope must be placed in a crescent shape in front of the screen to define the boundary. The roped off area must be adequate to allow the screen to be moved from side to side without adjusting the rope. Playing Conditions 3.4 Non-Compliance - Admin Panel to adjudicate on Penalty

J Umpires & Scorers			
	Subject	Applicable To	Notes
J1	Umpires	ECB Premier Division	Two umpires will be appointed from the Yorkshire Premier League Umpires' Association to each ECB Premier Division match. Playing Condition Rule 19.1 Umpires must be paid by the end of the interval between innings. Teams pay for one umpire each. Non-Compliance - £25 Fixed penalty
J2	Umpires	Championship & D1 (s)	Two umpires will be appointed from the Yorkshire Premier League North Umpires' Panel to matches in the Championship and wherever possible below that. Playing Condition Rule 19.2 Fees for umpires from the YPLN Panel will be collected from clubs and paid to the umpires after the end of the season. There will be a fixed fee, determined annually by the Board and a mileage allowance. Playing Condition Rule 19.6 The League will issue invoices to clubs, but ultimately it is the individual club's responsibility to ensure that fees are paid on time (12th September). Non-Compliance - £25 Fixed penalty
J3	Umpires	All Clubs	Where umpires are not appointed from either Umpires' Panel, clubs will be responsible for providing umpires for their teams and must satisfy themselves as to the ability of such umpires. Playing Condition Rule 19.3
J4	Umpires	D2 & below	Teams in Divisions not covered by Panel Umpires who do not have a non-playing umpire may designate a specific team member to umpire. Condition Rule 19.4
J5	Umpires		In the case of a duly appointed umpire being absent, the captains of the respective teams must mutually agree the appointment of an umpire during such absence, and they will be recognised by the League as official umpires. Condition Rule 19.7
J6	Scorers		Each team is required to provide a competent scorer who must ensure that the match details are recorded accurately. Condition Rule 20.1
J7	Live Scoring	ECB Premier Division	Live scores for matches in the ECB Premier Division must be maintained on Play-Cricket using an ECB approved system. Failure to 'live score' (ECB Premier Division) without just cause attracts the following penalty. Administration Penalty - Band C. Live scores in matches in the Championship and First Divisions should also be maintained wherever possible. Condition Rule 20.2
J8	No Scorer		Should a team fail to provide a scorer, they must nominate a scorer for the whole match from their eleven nominated players. This acting scorer may only be relieved if a suitable alternative scorer is provided. An acting scorer will be allowed to bowl immediately on taking the field. Condition Rule 20.3
J9	DLS		In divisions where DLS is to be used in the event of interruptions, the ideal scenario is that all scorers are in possession of and competent in the use of; A laptop with Windows operating system and Play-Cricket Scorer Pro installed An internet connection (wi-fi, USB dongle or mobile phone hotspot connection) A printer (optional). Walkie Talkies for communication with the umpires (optional) Where the two scorers are scoring using different platforms (eg a laptop and a tablet) they must agree with the umpires before the toss which platform is to be used for DLS calculations if required. Ideally, that should be the laptop

			and the latest version of DLS should be used. Scorers will be expected to display the DLS par score from the commencement of the second innings. Condition Rule 20.4
J10	Scorebox Safety & Security		Scorers in all Divisions must be in an enclosed area away from the public. Portable scoreboards and tables in public areas for scorers are not acceptable unless dispensation is approved due to work on improvements etc. Condition Rule 20.9
J11	Umpire & Scorers DBS Checks		All umpires and scorers officiating regularly under the auspices of the League must hold a current DBS certificate. Condition Rule 20.10

K Protests			
	Subject	Applicable To	Notes
K1	Making A Protest	All Clubs	<p>Protests can be time consuming and costly for league officials. This is reflected in the non-refundable charges below.</p> <p>Any club lodging a protest (other than a disciplinary issue) against another club or other issue should send such protest to the secretary or deputy by email within 48 hours of the end of the match where applicable, together with the amount as per the schedule of administrative penalties. The amount required will be an administration charge which is not refundable. Where a protest fails there may also be a further charge to cover expenses. Management Rule 15.1</p> <p>All protests will be considered by a panel put together by the Management Board. Clubs have a right to appeal to a further independent panel appointed by the Management Board but not including anyone connected to the League other than the secretary who shall have no vote. There will be a minimum non-refundable administration charge of £100 plus expenses for any appeal hearing. Management Rule 15.2</p> <p>In the case of a dispute, representatives of the club, or clubs, concerned will be eligible to attend the hearing but will not be allowed to vote. Management Rule 15.3</p>
K2	Investigation	All Clubs	<p>The Management Board may call on any club to produce their DBS Register, Minute Book, Cash Book or Score Book to prove the bona-fides of any player against whom a protest has been made. Management Rule 15.4</p>

L Meetings				
	Subject	Time Scale	Applicable To	Notes
L1	Annual General Meeting	To be held no later than December		<p>Attendance at the Annual General Meeting is voluntary, but mandatory for all clubs must vote in advance by email submission in a process as directed by the League.</p> <p>Penalty is for failure to vote.</p> <p>Non-Compliance - £25 Fixed Penalty, 1 per £1 Merit Table Points Deduction</p> <p>The business of the Annual General Meeting will be determined by the Management Board who may propose changes to either League Rules or playing conditions. Any club may propose changes to League Rules or playing conditions, but proposals for changes to playing conditions for the ECB Premier Division can only come from current ECB Premier Division clubs. Any club wishing to submit proposals for the Annual General Meeting should submit them to the secretary by 30th September each year. The Management Board will be empowered to make changes to rules covering the administration of the League.</p> <p>Management Rule 4.3</p>
L2	Pre-Season Meeting	Clubs will be notified in advance.		<p>This is to distribute cricket balls, and update on latest rules and directives.</p> <p>Penalty is failure to attend.</p> <p>See Management Rule 5.5</p> <p>Non-Compliance - £25 Fixed Penalty</p>
L3	EGM's	As & when required		<p>Clubs must be represented by at least one appointed delegate unless ballot papers are distributed in advance, when it will then become mandatory to vote.</p> <p>Penalty is failure to attend or vote as applicable.</p> <p>Non-Compliance - £25 Fixed Penalty</p>
L4	Administrator Meetings	As & when required		<p>To bring club administrators up to date with rule changes, system updates etc.</p> <p>Penalty is failure to attend.</p> <p>Arranged as and when required.</p> <p>Penalty is for failure to attend.</p> <p>Non-Compliance - £25 Fixed Penalty</p>
L5	Roadshows	As & when required		<p>These are informal meeting (s) during the season to discuss ideas & possible rule changes etc.</p> <p>No penalty for non-attendance</p>