



## Submission of reports by Captains for ECB Premier Division (Updated March 2020)

Team Captains (or their representative) are required to submit reports at the end of each ECB Premier Division match where a minimum of 25 overs play has been possible.

Both captains need to submit a report on each umpire and the away captain has to submit a ground report. There are two reports, one associated with each umpire, and each report has a section for ground marks. **The ground mark section only needs completing on one of the umpire reports** and it doesn't matter which one.

Reports are submitted on a website called WhosTheUmpire (www.whostheumpire.com), or WTU for short. Captains need to be registered on WTU to be able to find the reports that they need to complete (see the Registering for Who's The Umpire document).

Once logged on to WTU, the Homepage looks like this with a section entitled Fixtures in the left-hand column

The screenshot shows the WhosTheUmpire website interface. At the top, there's a navigation bar with the user's name 'Robert Smith', a 'Logout' button, and options for 'Clear Cookies', 'Archive', and 'Play'. Below this is a main navigation menu with 'Fixtures' selected. The main content area shows the 'Fixtures' section with various filters and a 'Find' button.

Selecting this option will bring up the following page, from which you need to select the date in both the 'From date' and 'To date' boxes, (you need to complete both), using the calendar icons.

The screenshot shows the 'Fixtures' page with the following filters and options:

- From date: 08-08-2020
- To date: 08-08-2020
- Team: All teams
- Month: All months
- Status: All Statuses
- Level: All levels
- Competition: All competitions
- Venue: All venues
- Organisation: YPL
- Show only unapp:

Buttons for 'Reset' and 'Find' are visible at the bottom of the filter section.

Now, from the Competition box select **ECB Yorkshire Premier League North (L1)**. There is no need to complete anything else.

Fixtures - View

From date: (clear) 08-08-2020 Team: All teams Month: All months Status: All Statuses Level: All levels

To date: (clear) 08-08-2020 Competition: (All) ECB Yorkshire Premier League North (L1) Venue: All venues Organisation: (All) YPL Show only unapp:

Reset Find

Then press **Find** which will bring up a list of the fixtures in YPLN on that date which will look like this. The links to the two umpires' reports will be at the end of the row corresponding to your fixture, as below for Harrogate v Woodhouse Grange.

whostheumpire.com/db\_admin/fixtures.php?function=view

Scroll to bottom if you want to change status of all fixtures  
[Click Here To Export Data To Excel](#)

Date	Action	Competition/Event	Time	Level	Home Team	Away Team	App Req	Appointments
08-08-2020		<a href="#">ECB Yorkshire Premier League North</a>	13:00	1	<a href="#">Driffeld Town</a>	<a href="#">Dunnington</a>		<a href="#">Ump: HULME, Phillip</a> <a href="#">Ump: PERKINS, Richard</a>
08-08-2020		<a href="#">ECB Yorkshire Premier League North</a>	13:00	1	<a href="#">Harrogate</a>	<a href="#">Woodhouse Grange</a>		<a href="#">Ump: DIXON, Ian</a> <a href="#">Ump: ROBERTS, Paul</a>
08-08-2020		<a href="#">ECB Yorkshire Premier League North</a>	13:00	1	<a href="#">Sheriff Hutton Bridge</a>	<a href="#">Clifton Alliance</a>		<a href="#">Ump: PRATT, Jane</a> <a href="#">Ump: SELL, David</a>
08-08-2020		<a href="#">ECB Yorkshire Premier League North</a>	12:00	1	<a href="#">Stamford Bridge</a>	<a href="#">Castleford</a>		<a href="#">Ump: JONES, Duncan</a> <a href="#">Ump: READMAN, Neil</a>
08-08-2020		<a href="#">ECB Yorkshire Premier League North</a>	13:00	1	<a href="#">York</a>	<a href="#">Acomb</a>		<a href="#">Ump: ROBERTSHAW, Ian</a> <a href="#">Ump: SEYMOUR, Adam</a>

POSTPONE: Click if you want to [POSTPONE](#) all of the above.  
CANCEL: Click if you want to [cancel](#) all of the above.  
**IMPORTANT: Think hard before cancelling fixtures. Only use this option if the games are definitely not going to be played sometime in the future, if in any way unsure then use POSTPONE.**

Number of rows output 5

Simply click on an icon and it will bring up the report which is fairly self-explanatory. As it says at the bottom of the report, it can be saved partially completed and return to it later. **Once it is complete tick the box which says 'Final Version' and press the Save icon at the bottom of the page.**