



## 2024 ADMINISTRATION PENALTIES

### Process

1. Merit table points will be automatically deducted for the transgressions listed below. At the end of the season clubs / teams amassing more than one hundred admin MT point deductions will be penalised at the rate of £1 per 1 MT point.
2. Where a financial penalty is issued If not paid within fourteen days a further penalty will be imposed.
3. If payment or action is still not forthcoming after a further seven days clubs will be required to attend a panel hearing and be liable for all expenses.

### Panel Hearing

1. All clubs are entitled to appeal against any admin penalty imposed.
2. Contact the League Disciplinary Officer ([administration@yplncricket.co.uk](mailto:administration@yplncricket.co.uk)) with written reasons why you wish to appeal.
3. If a hearing is required, A standard non-refundable administration charge is mandatory to cover venue and panel members travel etc. Standard charges are £100 per hearing except in the case of any safeguarding hearing where the charge will be £150 as increased specialist panel members may be required, and up to £250 where time consuming investigations are required.

### Notes

1. Tariffs are not exhaustive. Panels may increase or add additional penalties. This may include suspending a club, requesting a club applies for re-election to the league, and deduction of league points. This is not exhaustive.
2. Merit table deductions are made at the rate of 1 point deducted per £1 penalty. 2023 YPLN Admin Penalties updated 10.11.2022 - Page 3 of 7

### League Meetings

**Annual General Meeting** (Rule Number M 4.2) **Applicable to:** All clubs.

Transgression: All clubs must vote via ballot in advance. The penalty is for failure to vote by deadline set on the ballot paper. It is not mandatory to attend the meeting.

Penalty: £50 Financial penalty for non-compliance. 5 League points deducted.

**Pre-Season Meeting** (Rule Number M 5.4) **Applicable to:** All clubs.

Transgression: To update clubs on changes etc. Distribution of cricket balls, umpire cards where applicable.

Penalty: £50 Financial penalty for non-attendance.

**Extraordinary General Meetings** (Rule Number M 5.2) **Applicable to:** All clubs.

Transgression: All clubs must vote via ballot in advance. The penalty is for failure to vote by deadline set on the ballot paper. It is not mandatory to attend the meeting.

Penalty: £50 Financial penalty for non-compliance. 5 League points deducted.

**Club Officials Meetings** (Rule Number M5.1) **Applicable to:** All clubs.

Transgression: Failure to attend a meeting called by the League.

Penalty: £50 Financial penalty for non-attendance.

## Financial

**League Fees** (Rule Number M 6.1) **Applicable to:** All clubs.

**Transgression:** Failure to pay League invoice by requested date. The League will issue invoices to clubs, but ultimately it is the individual club's responsibility to ensure that fees are paid on time.

**Penalty:** £50 Financial penalty will automatically be imposed once the 14 days have expired. Continual failure to pay will result in further financial penalties. For further transgressions clubs will be required to attend a panel hearing. Penalties applied may include further financial penalties, league points deductions, or notice to apply for re-election to the League. This list is not exhaustive.

**YCB Affiliation Fees** (Rule Number M 6.1) **Applicable to:** All clubs.

**Transgression:** Failure to pay League invoice by requested date.

**Penalty:** £50 Financial penalty will automatically be imposed once the 14 days have expired. Continual failure to pay will result in further financial penalties

**Financial Penalty** (Rule Number 6.7) **Applicable to:** All clubs.

**Transgression:** Failure to pay League invoice or any financial penalty by the requested date.

**Penalty:** £50 Financial penalty will automatically be imposed once the 14 days have expired. Continual failure to pay will result in further financial penalties. For further transgressions clubs will be required to attend a panel hearing. Penalties applied may include further financial penalties, league points deductions, or notice to apply for re-election to the League. This list is not exhaustive.

**Umpires Fees** (Rule Number M6.2) **Applicable to:** Divisions with panel umpires (not including ECB Premier Division)

**Transgression:** Failure to pay League invoice by requested date. Clubs with teams in the divisions covered by the Umpires' Panel are required to pay a further amount in respect of their expenses. This amount must be forwarded to the Treasurer within 14 days of the date of issue of the invoice. Any club failing to make payment by the stipulated date will suffer a penalty.

**Penalty:** £50 Financial penalty will automatically be imposed once the 14 days have expired. Continual failure to pay will result in further financial penalties. For further transgressions clubs will be required to attend a panel hearing. Penalties applied may include further financial penalties, league points deductions, or notice to apply for re-election to the League. This list is not exhaustive.

**Umpires Fees** (Rule Number P19.5) **Applicable to:** ECB Premier Division only.

**Transgression:** Failure to pay by the end of the interval between innings.

**Penalty:** £50 per transgression.

## Safeguarding

**Club Safeguarding Officer** (Rule Number M11.2) **Applicable to:** All clubs.

**Transgression:** Failure to forward to the League Club Welfare Officer full details of their Club Child Welfare Officer when requested and failure to display full details on play-cricket at all times.

**Penalty for non-compliance:** £50 per week per offence.

**Safeguarding & club Declaration** (Rule Number 11.4) **Applicable to:** All clubs

**Transgression:** Failure to return completed form to the League within the timescales requested.

**Penalty for non-compliance:** £100 Financial penalty per offence

**ECB Child Protection Policy** (Rule Number M11.1) **Applicable to:** All clubs

**Transgression:** Failure to adhere to.

**Penalty for non-compliance:** Club will be required to attend a panel hearing the cost will be £150 as increased specialist panel members may be required, and up to £250 where time consuming investigations are required.

**DBS Checks** (Rule Number M11.3) **Applicable to:** All clubs

**Transgression:** Failure to have required individuals DBS checked.

**Penalty for non-compliance:** Club will be required to attend a panel hearing the cost will be £150 as increased specialist panel members may be required, and up to £250 where time consuming investigations are required.

## Administration

**Minimum Standards** (Rule Number M 3.3) **Applicable to:** All clubs.

Transgression: The Management Board will consider the position of those clubs which fail to meet the minimum required standards in respect of Facilities, Ground Marks, Disciplinary Record and Administrative standards.

Penalty: Clubs will be required to seek re-election and submit a plan of action by 7th October in the relevant season.

**Probation Period** Rule Number M 3.6) **Applicable to:** All clubs.

Transgression: The acceptance of a new club will be on a two-year probationary basis and subject to an end-of-season assessment. Failure to meet the League's requirements may result in membership of the League being cancelled.

Penalty: Failure to meet the League's requirements may result in membership of the League being cancelled.

**Club or team resignation** Rule Number M 3.7) **Applicable to:** All clubs.

Transgression: Clubs wishing to resign from the ECB Premier Division (s) & Championship should give notice in writing to the secretary by 30th June and must fulfil all fixtures and financial obligations for that season.

Penalty: Failure to comply with this requirement will render the club to a £1000 penalty.

**Play-cricket details** (Rule Number M3.8) **Applicable to:** All clubs.

Transgression: All clubs must keep fully up to date on an ongoing basis the contact details of all Officers, Captains, and general club details on their Play-Cricket site. Clubs who are not displaying full details of Chairman, Secretary and Club Welfare Officer at all times will be liable to a £50 penalty per offence per week that the details are missing, or not kept fully up to date throughout the entire cricket season.

Penalty: £50 penalty per offence per week that the details are missing or not kept fully up to date throughout the entire cricket season.

**Play-cricket details** (Rule Number M3.8) **Applicable to:** All clubs.

Transgression: At the time that the first match is played each season the up-to-date captain's full details must be displayed on play-cricket and kept up to date throughout the season.

Penalty: £50 penalty per offence per week that the details are missing or not kept fully up to date throughout the entire cricket season.

**Merit Table** (Rule Number M7.1) **Applicable to:** All clubs

Clubs will be assessed and marked with regard to facilities, ground marks, submission of results, scorecards, captain's reports, discipline, and sportsmanship marks where applicable.

**Note:** All financial penalties carry a merit table deduction of 1 point per £1 levied.

**De Merit Points** (Rule Number M7.2) **Applicable to:** All clubs

Any team which suffers a total of 500 or more merit table points deduction will be required to seek re-election.

**Re-election** (Rule Number M7.3) **Applicable to:** All clubs

Transgression: Clubs / teams unable to function at the appropriate level.

Penalty: Club / team will have to seek re-election at the next available AGM or EGM.

**Trophy Safe-keeping** (Rule Number M12.2) **Applicable to:** All clubs

Transgression: Loss or damage to a league trophy in a club's possession.

Penalty: Relevant club must replace or repair trophy to original condition.

**Failure to engrave trophy** (Rule Number M12.3) **Applicable to:** All clubs.

Transgression: Failure to have trophy suitably engraved.

Penalty: £50 to cover cost of engraving and associated expenses.

**Failure to return trophy on time** (Rule Number M12.3) **Applicable to:** All clubs.

Transgression: Failure to return a league trophy by 1<sup>st</sup> August to nominated league official.

Penalty: £50 financial penalty plus recovery costs where applicable.

**Defibrillator** (Rule Number M21.1) **Applicable to:** All teams in the Premier and Championship divisions

Transgression: Failure to have in place a fully certified and working defibrillator located at the ground or any ground used to play on for use in emergencies.

Penalty: £50 financial penalty per match plus 5 league points deducted per match where defibrillator not present.

## Submission of Match Day Results, Scorecards, and Captains Reports

**Submission Of Match Day Results** (Rule Number P21.1) **Applicable to:** All divisions and cup competitions.

Transgression: Results must be submitted by the home side by 9.30pm via play-cricket. For all Cup competitions it is the winning side who are responsible.

Penalty: £25 per offence per match.

**Submission of Captains Marks** (Rule Number P21.4) **Applicable to:** ECB Premier Division & relevant cup competitions.

Transgression: Failure to submit or late submission of ground and umpire marks by 17.00 on the Tuesday following the match via who's the umpire.

Penalty: £50 per offence per match.

**Submission of Captains Marks** (Rule Number P21.4) **Applicable to:** ECB Premier 2, Championship & First Divisions.

Transgression: Failure to submit or late submission of ground and umpire marks by 17.00 on the Tuesday following the match via play-cricket.

Penalty: £25 per offence. Per match.

**Submission of Captains Marks** (Rule Number P21.4) **Applicable to:** Second Divisions & below.

Transgression: Failure to submit ground marks by 17.00 on the Tuesday following the match. Per match.

Penalty: £25 per offence. Per match.

**Submission of Scorecards** (Rule Number P21.2) **Applicable to:** ECB Premier Divisions & Championship and all relevant cup competitions

Transgression: Late or failure to submit, late submission or incomplete by 9.30pm on day of match.

Penalty: £100 per offence. Per match.

**Submission of Scorecards** (Rule Number P21.2) **Applicable to:** First Division & below and all relevant cup competitions.

Transgression: Failure to submit, late submission or incomplete by 17.00 on the Wednesday following the match via play-cricket. Per match.

Penalty: £25 per offence. Per match.

## Player Registrations & Transfers

**Un-registered Players** (Rule Number E1.1) **Applicable to:** Premier Division, Premier 2, Championship.

Transgression: All players must be correctly registered online via play-cricket before playing in a league or cup match.

Penalty: £25 per offence

**Un-registered Players** (Rule Number E2.1) **Applicable to:** all League & Cup Competitions First Division & below

Transgression: All players must be correctly registered online via play-cricket within 48 hours of playing in a league or cup match.

Penalty: £25 per offence

**Ineligible player** (Rule Number E2.3, E3.6, E4.1, E4.2, E4.3, E4.4) **Applicable to:** All clubs.

Transgression: Players taking part in fixtures who are not correctly registered or fall outside of the

Penalty: All league points gained in match plus a further 10 deducted. Opposition awarded winning points plus £50 penalty per offence.

**Ineligible player** (Rule Number) **Applicable to:** all cup competitions.

Transgression: Fielding an player who, according to the Cup Rules, is ineligible

Penalty: Match is awarded to the opposition, at the discretion of the Cup Manager

## Fixtures

**Failure to fulfil or complete a Fixture** (Rule Number P2.5) **Applicable to:** All clubs.

Transgression: Failure to fulfil or complete a Fixture (other than for weather related reasons)

Penalty: 10 League points awarded to the opposition, or if a cup tie the team will be suspended from the following years cup competitions. Teams will be required to apply for re-election after 2nd league fixture concession.

**Compensation for Failure to fulfil a fixture** (Rule umber P2.6) **Applicable to:** All clubs.

Transgression: Compensation Scheme for Failure to fulfil or complete a Fixture (other than weather related). All applicable only if the match is conceded after 6pm on the previous day. Claimants should contact the opposition directly. League involvement should only be when there is an issue.

Penalty: If the home team concedes, the away team can claim £25 per League match or £25 per Cup tie. If the away team concedes, the home team can claim £100 per League match or £50 per Cup tie. If an away team concedes a cup semi-final an additional £200 can be claimed by the home team.

**Re-scheduling Fixtures** (Rule Number M9.3.1) **Applicable to:** ECB Premier Division, Championship, and First Divisions

Transgression: Failure to contact Fixture Secretary or other League Official in advance for agreement to re-schedule a fixture (s)

Penalty: £50 penalty per offence.

**Re-scheduling Fixtures** (Rule Number M9.3.2) **Applicable to:** Division Two and below.

Transgression: Failure to contact Fixture Secretary or other League Official in advance for agreement to re-schedule a fixture (s)

Penalty: £50 penalty per offence.

**Failure to advise League of conceded match** (Rule Number P2.4.3) **Applicable to:** All clubs.

Transgression: Failure to advise the League Secretary or other League Official at the earliest opportunity when you have conceded a fixture.

Penalty: £25 per offence.

**Checking Fixtures** (Rule Number M9.4) **Applicable to:** All clubs.

Transgression: Clubs must check all fixtures for anomalies when they are issued. Any issues detected must be reported to the Fixture Secretary within 14 days of the date of issue, at the latest.

Penalty: Issues found after 14 days will have to be resolved by the club(s) concerned. An admin panel will decide on any further sanctions / compensation required.

**Conceding more than two league matches in any one season** (Rule Number M9.5) **Applicable to:** All clubs.

Transgression: Conceding more than two league matches in any one season.

Penalty: Team (s) will be required to seek re-election at the first available AGM or EGM.

## Match Day Protocols

**Use of Covers** (Rule Number) **Applicable to:** Teams below Division One.

Transgression: Teams below D1 must let the league know if they do not intend to use covers. Failure to inform the League Secretary.

Penalty: £100 Financial penalty. Clubs will also be required to attend a panel hearing will be charged a non-refundable admin fee of £100, plus any expenses incurred by panel members.

**Match Teas** (Rule Number P9.1) **Applicable to:** All clubs.

Transgression: Failure to provide match teas.

Penalty: £50 Financial penalty. Per match.

## Team Strengthening

**Team Strengthening (Rule Number T1) Applicable to:** All clubs.

Transgression: Clubs strengthening their second, or lower, team, at any stage in the season, with a player who has played regularly for one or more of its higher teams.

Penalty: £50 Financial penalty. All league points gained in match plus a further 10 deducted. Opposition awarded winning points. Per match.

**Team Strengthening (Rule Number T4) Applicable to:** All clubs.

Transgression: If one of a club's teams does not have a fixture, for whatever reason, any player who has been a regular player for that team cannot play for one of the club's lower teams without clearance from the Secretary or a deputy who may place a caveat on the role that the player can play in the match.

Penalty: £50 Financial penalty. All league points gained in match plus a further 10 deducted. Opposition awarded winning points. Per match.

## Scorers & Scoring

**Failure to provide a scorer (Rule Number) Applicable to:** Premier Division, Premier 2, Championship & Division One

Transgression: Failure to provide a dedicated scorer. Per match home or away

Penalty: £15 per offence

**Live Scoring (Rule Number) Applicable to:** ECB Premier Divisions & Championship

Transgression: Failure to live score on play-cricket during league or cup games.

Penalty: £50 Financial penalty per match.

**Recording Scorers Names (Rule Number P20.1) Applicable to:** All clubs

Transgression: Failure to record the names of scorers on the relevant play-cricket scorecard.

Penalty: £10 Financial penalty per match.

**DLS Scores (Rule Number P20.4) Applicable to:** All clubs

Transgression: Failure to display the DLS Par Score from the commencement of the second innings.

Penalty: £10 Financial penalty per match.

**Scoreboard (Rule Number P20.5) Applicable to:** All clubs

Transgression: Failure to keep the scoreboard updated as a minimum at the end of each over and display the over in progress.

Penalty: £10 Financial penalty per match.

**Scorers Areas (Rule Number P20.8) Applicable to:** All clubs

Transgression: Failure to provide and use an enclosed area away from the public.

Penalty: £50 Financial penalty per match.